

Application for use of Honorial/Memorial Funds

2024 Fund Request Procedures

•	All requests for funding	must be made	by the Co	ommittee Chai	r/Board Member.
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- Submit E-mail request to: H/M chair and copy SRJC President president@srjc.org
- In order to avoid any unfunded request please provide an accurate budget and wait for approval of request before proceeding.
- The Committee will do its best to respond as expeditiously as possible. If you need any help deciding which fund(s) may be appropriate, please contact the Honorial/Memorial Committee Chair, Bob Kagan.

1.	Name of Fund:			
2.	Committee:			
3.	Requestor:			
4.	Phone Number/ E-mail:			
5.	Date of Function:			
6.	Purpose/Goal:			
7.	Has date and function been cleared with Rabbi and Office?			
8.	Total estimated cost of event?			
9.	Funding requested from Honorial/Memorial Fund?			
Date Requested:				
Date approved by committee:				